

## **Navsari Agricultural University**

**Directorate of Information Technology** 

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## **Circular**

Meeting is organized for DDO who required training of payroll system operation in ERP. The meeting is compulsory for DDO who do not know how to handle payroll system in ERP. Same day meeting is organized for New colleges to open their administration account and training for updating www.nau.in website (uploading of circular, news, tender, carrier, photo gallery, tour diary through website).

It is comes to knowledge of Directorate of IT that some unit heads are sending CD/Soft copy files for updating the details under www.nau.in website which will not accepted after this training. So, if any unit head is having doubt in updating information on the website they are requested to send appropriate staff to attend this training.

Training for Updating website	17 September, 2012 [2:15 PM]	Seminar Hall, ASPEE Agribusiness
Training for payroll management	17 September, 2012	Management Institute,
under ERP system.	[2:45 PM]	Navsari Agricultural University,
		Navsari.

Director IT, NAU, Navsari.

Copy to:

All Unit/Sub Unit of Navsari Agricultural University.

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