

બિડાણ :- નામ.ગુજરાતસરકારશ્રીના નાણાં વિભાગ, સચિવાલય, ગાંધીનગરનો તા. ૦૧/૧૦/૨૦૧૫નો પરિપત્ર  
No.PSN-102015 -O. 829-P

વિષય:- The nature of Leave and admissibility of Leave under the GCS(Leave) Rules,  
2002.

જા.નં.ન.કૃ.યુ./૨જી/એડીએમ.૨.૪/૧૫૮૦૧-૫૦/૨૦૧૫

તારીખ: ૦૩/૧૦/૨૦૧૫

સામેલ : ઉપર મુજબ



ઈ/ચા. કુલસચિવ  
નવસારી કૃષિ યુનિવર્સિટી  
નવસારી

નકલ સવિનય રવાના :- અત્રેની યુનિવર્સિટીના તમામ યુનિટ/સબ યુનિટ અધિકારીશ્રી તરફ જાણ તેમજ  
૨/-નામ.ગુજરાતસરકારશ્રીના નાણાં વિભાગ, સચિવાલય, ગાંધીનગરનો તા. ૦૧/૧૦/૨૦૧૫નો પરિપત્રમાં  
જણાવ્યાનુસાર અમલ થવા સારું.

**GCS (Leave) Rules, 2002**

- The nature of Leave and admissibility of Leave under the GCS (Leave) Rules, 2002

Government of Gujarat  
Finance Department  
Circular No: PSN-102015-O.829-P  
Sachivalaya, Gandhinagar  
Dated: 1<sup>st</sup> September, 2015

**CIRCULAR**

In exercise of the powers conferred by proviso to Article-309 of the Constitution of India, to regulate the condition of service (pay, allowances, leave and pension) of its employees the Government of Gujarat has made the GCS (Leave) Rules, 2002. These Rules have been amended from time to time by the Government of Gujarat,

2. The Rules specifies various provisions like Right of Leave, Earning of Leave, Commencement and Termination of Leave, absence from duty, admissible leave and admissibility of leave, etc. Along with this, employee can avail different types of leave during his/her service. With a view to giving a brief idea of different types of leave, the admissible leave to the State Government employees can be identified as follows:-

Sr. No.	Rule No.	Nature of Leave	Admissibility
1	46 and 50	Earned Leave	<p>The leave account of an employee (non-vacation department) shall be credited with 30 days earned leave in calendar year. This shall be done in advance in two installments of 15 days each on the 1<sup>st</sup> of January and 1<sup>st</sup> of July, every year:</p> <p>The earned leave so carried forward plus the credit for that half-year shall not exceed 300 days.</p> <p>Maximum earned leave that can be granted to an employee at a time shall be 180 days</p> <p>The employees, working in vacation department, shall not be entitled to any earned leave in respect of duty performed in any year in which he avails himself the full vacation. But if in any year the government employee does not avail any vacation, earned leave shall be admissible to him in respect of that year as per Rule-46</p>

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