

**Minutes of meeting held on 13<sup>th</sup> June, 2014 to discuss activities to be carried out and events/programmes to be organised during the Golden Jubilee Celebration year of establishment of N.M. College of Agriculture**

The meeting was convened by the Principal & Dean, N.M. College of Agriculture, NAU, Navsari on 13<sup>th</sup> June, 2014 in the conference hall of NMCA to discuss various activities to be carried out and events/programmes to be organised during the Golden Jubilee Celebration year (June-2014 to May-2005) of establishment of N.M. College of Agriculture. The following faculty members remained present in the meeting.

<b>Sr.No.</b>	<b>Name of the HoDs/Faculties</b>	<b>Designation</b>
1.	Dr. M.K.Arvidia	Principal & Dean
2.	Dr. J.D.Thanki	Professor
3.	Dr. H.R.Pandya	Professor
4.	Dr. R.D.Pandya	Professor
5.	Dr. V.A.Solanki	Professor
6.	Dr. M.R.Naik	Professor
7.	Dr. K.S.Patel	Professor
8.	Dr. V.S.Dabas	Professor
9.	Dr. B.R.Parmar	Professor
10.	Prof. A.L.Chalodiya	Asso. Professor
11.	Dr. L.V.Ghetiya	Asso. Professor
12.	Dr. Priya John	Asso. Professor
13.	Dr. K.G.Patel	Asso. Professor
14.	Dr. B.K.Davda	Asso. Professor
15.	Dr. A.G.Sukla	Asso. Professor
16.	Prof. J.R.Naik	Asso. Professor
17.	Dr. G.G.Patel	Asso. Professor
18.	Dr. J.J. Makadia	Asso. Professor
19.	Dr. V. K.Parmar	Asso. Professor
20.	Dr. S. B.Despandy	Asso. Professor
21.	Dr. R.M.Pankhaniya	Asso. Professor
22.	Dr. L.J.Desai	Asso. Professor
23.	Prof. M.M.Naik	Asso. Professor
24.	Dr. J.R.Pandya	Asst.Professor
25.	Prof. M.D.Khunt	Asst.Professor
26.	Prof. J.B.Patel	Asst.Professor
27.	Prof. H.H.Mistry	Asst.Professor
28.	Prof. N.J.Ahir	Asst.Professor
29.	Prof. O.U.Vadaviya	Asst.Professor
30.	Dr. T.K.Vyas	Asst.Professor
31.	Prof. Manjushree Singh	Asst.Professor
32.	Prof. J.R.Naik	Asst.Professor
33.	Dr. C.U.Sinde	Asst.Professor
34.	Prof. S.N.Gajjar	Asst.Professor
35.	Dr. Niraj Kumar	Asst.Professor
36.	Dr. Ajay V.Narwade	Asst.Professor
37.	Prof. N.M.Patel	Asst.Professor
38.	Prof. A.J.Patel	Asst.Professor
39.	Shri. S.R.Rabari	Jr.Clerk

At the outset, Dr. M. K. Arvadia, Principal & Dean welcomed all the faculty members and gave brief outline of the events and programmes to be organised during the celebration year. He also invited suggestions from all the members to chalk out better programmes and their memorable successful organisation. After thorough discussion on the suggestions received from the house, the following decisions were taken.

1. The following committees were formed for smooth and effective organisation of various activities, events and programmes.

#### **Core committee/Advisory board**

<b>SN</b>	<b>Name &amp; Designation</b>		<b>Duties/Functions</b>
1.	Col. Dr. A.R. Pathak , Vice - Chancellor	Chairman	Sharing any kind of ideas, implications and suggestions related to scheduling and organisation of events and programmes.
2	Dr. A.N.Sabalpara, Director or Research		
3	Dr. G.R.Patel, Director of Extension Education		
4	Dr. M.K.Arvaldia, Dean, Agriculture College		
5	Dr. N. L. Patel, Dean, ACHF, Navsari		
6	Dr. N. H. Kelawala, Dean, Veterinary College		
7	Dr. A.M. Bafna, Dean, IABM, Navsari		
8	Dr. K.G. Patel, Principal, Agri. College, Bharuch		
9	Dr. Z.P. Patel, Principal, Agriculture College, Waghai		
10	Er. S.P.Shukla, Principal, Agri.Engg. College, Dedyapada		
11	Dr. R.M.Patel, GABI, Surat		
12	Dr. G.G.Radadia, Registrar		
13.	Er. H.T. Bhalsod, Executive Engineer		
14	Dr. K.D. Tandel, Librarian		

#### **Fund collection committee**

<b>SN</b>	<b>Name &amp; Designation</b>		<b>Duties/Functions</b>
1	Dr. J.D.Thanki, Prof. and Head (Agronomy)		To raise necessary fund through soliciting donations as well as obtaining monetary assistance in the form of grants from different resources.
2	Dr. R.D.Pandya, Prof. and Head (Extn. Education)		
3	Dr. H.R.Pandya, Prof. and Head (Statistics)		
4	Dr. G.G.Radadiya, Prof.and Head (Entomology)		
5	Dr. V.A.Solanki, Prof.and Head (Plant Pathology)		
6	Dr. M.R.Naik, Prof.and Head (Genetics & Plant Br.)		
7	Dr. K.S.Patel, Prof. and Head (Economics)		
8	Dr. B.R.Parmar, Prof. and Head (Horticulture)		
9	Dr. V.S.Dabas, Prof. (Animal Science)		
10	Dr. K.G.Patel, Prof.and Head (Food Quality Lab )		
11	Er. A.L.Chalodiya, Assoc. Prof. & Head (Engg.)		

#### **Fund management committee**

<b>SN</b>	<b>Name &amp; Designation</b>		<b>Duties/Functions</b>
1	Dr.V.A.Solanki, Prof.and Head (Plant Pathology)	Chairman	To maintain records, manage fund for proper utilization and prepare complete financial report.
2	Dr. L.V.Ghetiya, Asso. Prof.(Entomology)	Co- Chairman	
3	Prof. O.U.Vadaviya, AAO (Principal Office)	Secretary	
4	Dr. M.D.Khunt, Asstt. Prof.(Plant Pathology)	Member	
5	Mr. Sanjay Rabari, Jr. Clerk (Principal Office)	Member	

#### **Publication committee**

<b>SN</b>	<b>Name &amp; Designation</b>		<b>Duties/Functions</b>
1	Dr. R.D.Pandya, Prof.and Head (Extn.Education)	Chairman	Publication of all kinds of literature, including souvenir of celebration & Alumni meet
2	Dr. M.R.Bhatt. Asso. Prof.(Extn.Education)	Co- Chairman	
3	Dr. Lalit Mahatma, Asso. Prof. (Plant Pathology)	Member	
4	Dr. S.M.Gohil, Asstt. Prof. (English)	Member	
5.	Dr. K.G.Modha, Asstt. Prof.(Genetics & Plant Br.)	Member	

### Sports and cultural committee

SN	Name & Designation		Duties/Functions
1	Dr. H.R.Pandya, Professor and Head (Statistics)	Chairman	To organise various sports and cultural events.
2	Dr. J.J.Makadia, Asso. Professor (Economics)	Co- Chairman	
3	Dr.Vinay K. Parmar, Asso. Professor (Horticulture)	Member	
4	Dr. Sonal Tripathi, Asso. Professor (Chemistry)	Member	
5	Dr. Priya John, Asso. Professor (Plant Pathology)	Member	
6	Prof. Jaimin R. Naik, Asstt. Professor (Chemistry)	Member	
7	Dr. A. V. Narwade, Asstt.Prof.(Genetics & Plant Br)	Member	
8	Dr. S.M. Gohel, Asstt. Professor (English)	Member	
9	Prof. Deni H. Tandel, Asstt. Prof. (Plant Pathology)	Member	
10	Prof. Manjushree, Asstt. Professor (Engineering)	Member	
11	Dr. Nilima Karmakar, Asstt. Professor (Chemistry)	Member	
12	Dr. Trupti Vyas, Asstt. Professor (Food Quality Lab)	Member	
13	Shri A. D. Chaudhari, Phy. Instructor (DSW Office)	Member	
14	Shri Mitesh R. Patel, Jr. Clerk (Principal Office)	Member	
15	Shri Yogesh B. Patel, Jr. Clerk (Principal Office)	Member	
16	Shri M. D. Vasarkar, Agril.Asstt. (Principal Office)	Member	

### Communication and publicity committee

SN	Name & Designation		Duties/Functions
1	Dr. K.S. Patel, professor and Head (Economics)	Chairman	Publicity and promotion of various events by television, news, internet, press, etc.
2	Dr. J.D. Thanki, Professor and Head (Agronomy)	Co- Chairman	
3	Dr.Bankim L. Radadiya, Director IT	Member	
4	Dr. J. R. Pandya, Asstt. Professor (Plant Pathology)	Member	
5	Dr. C.U.Shinde, Asstt. Professor (Entomology)	Member	
6	Dr. T.U.Patel. Asstt. Professor (Agronomy)	Member	

### Accommodation committee

SN	Name & Designation		Duties/Functions
1	Dr. V.A.Solanki, Prof. and Head (Plant Pathology)	Chairman	To make accommodation arrangements for the participants in coordination with the Executive Engineer.
2	Dr. L.J.Desai, Asso. Professor (Agronomy)	Co- Chairman	
3	Dr. R.B.Ardeshna, Asso. Professor (Agronomy)	Member	
4	Dr. V.K. Parmar, Asso. Professor (Horticulture)	Member	
5	Prof. J.B.Patel, Asstt. Professor (Statistics)	Member	
6	Prof. Manjushree, Asstt. Professor (Engineering)	Member	
7.	Dr. Rahul Pisal, Asstt. Professor (Agronomy)	Member	

### Transportation committee

SN	Name & Designation		Duties/Functions
1	Er. A.L.Chalodiya, Asso. Prof. and Head (Engg.)	Chairman	To make vehicle and transportation arrangements for the participants and for the events/ programmes.
2	Dr. R.M.Pankhaniya, Asso. Professor (Agronomy)	Co- Chairman	
3	Prof. Nitin M. Patel, Asstt. Professor (Horticulture)	Member	
4	Dr. J. R. Pandya, Asstt. Professor (Plant Pathology)	Member	
5	Dr. Punit V. Mehta, Asstt. Professor (Chemistry)	Member	
6	Mr. Sanjay Rabari, Jr. Clerk (Principal Office)	Member	

### Refreshment committee

SN	Name & Designation		Duties/Functions
1	Dr.A.M.Bafna, Professor and Head (Chemistry)	Chairman	To make arrangements of breakfast, tea-coffee, cold drinks, drinking water, lunch, dinner, etc. as decided for the event.
2	Dr. G.G.Patel, Asso. Professor (Chemistry)	Co- Chairman	
3	Prof. J. R. Naik, Asso. Professor (Statistics)	Member	
4	Prof. R.C.Gami, Asso. Professor (Chemistry)	Member	
5	Prof. Jaimin R. Naik, Asstt. Professor (Chemistry)	Member	
6	Dr. H.M.Patel, Asstt. Professor (Chemistry)	Member	
7	Dr. P.V. Mehta, Asstt. Professor (Chemistry)	Member	

### Beautification and stage decoration

SN	Name & Designation		Duties/Functions
1	Dr. B.R. Parmar, Professor and Head (Horticulture)	Chairman	Stage decoration and beautification of college campus.
2	Dr. V.K. Parmar, Asso. Professor (Horticulture)	Co-chairman	
3	Prof. N.M. Patel, Asstt. Professor (Horticulture)	Member	

2. A new bank account named "**NMCA Golden Jubilee Fund Account**" to be opened in NAU branch of SBI for fund management.
3. It was decided to organise "Alumni Meet" in the first week of September, 2014. It was also proposed to constitute a separate committee for this event under chairmanship of Dr. R.D. Pandya, Professor (Extension Education).
4. All the PI of ICAR projects were instructed to consult respective Project Coordinator/ Project Director and request them for arranging their "Annual Workshop" at our college.
5. All the HoDs were requested to see that respective event/programme of the department is organised as per the scheduled date.
6. A part from the above committees constituted, Chairman of respective committee may co-opt or include new members as per their requirement and conveniences.
7. All the chairmen of various committees were requested to take care that all the events and programmes are organised as per the decided schedule in harmonious manner and there is good coordination among different committees/members for successful celebration of the Golden Jubilee year.
8. At least one successful alumni of NMCA in respective field should be invited in each event/programme.
9. For raising the fund, decision was also taken to collect cadre-wise contribution from the faculty members, i.e. Professors – Rs.10,000/- , Associate Professor – Rs. 7000/- and Assistant Professor Rs. 5000/-.

The meeting ended with vote of thanks proposed by Dr. J.R. Pandya, Assistant Professor (Plant Pathology) & Technical Assistant (NMCA).

Place: Navsari  
Date : 13/06/2014

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Principal & Dean