



Dr. B. L. Radadiya

# Navsari Agricultural University

Directorate of Information Technology

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Outward No: NAU/IT/  
402 /2016

Dt: 22/04/2016

## Circular

Staff members of Navsari Campus and Remote Station Campuses (Bardoli, Bharuch, Dediypada, Gandevi, Paria, Surat, Vyara, Waghai) are here by informed that IT Cell has awarded AMC (Annual Maintenance Contract) for Local Area Network / Internet related problem to Apple Infotech, Navsari. Now onwards any problem arrive related to Local Area Network / Internet kindly approach Apple Infotech, Navsari. Their engineers remain present to all campuses as per following schedule along with contact numbers.

Campus	Contact Number	Mon	Tue	Wed	Thu	Fri
Navsari	9724656682 9586176492		Maintenance activities	Maintenance activities	Maintenance activities	
Surat	9586176293 9586176492	Maintenance activities			Maintenance activities	
Dediypada			Maintenance activities			Maintenance activities
Bharuch		Maintenance activities		Maintenance activities		
Paria (Odd week) Gandevi (Even week)	9586176492					Maintenance activities
Waghai	9586176492 9586176293		Maintenance activities			Maintenance activities
Vyara		Maintenance activities			Maintenance activities	
Bardoli				Maintenance activities		

As per the above schedule, service engineer will be available from 10:00 AM to 05:00 PM at respective locations. Service engineer will report to DIT at NAU campus and to respective unit heads for the remote locations. Following maintenance activity as prescribed will be done by service engineer on the basis of instruction given by the unit head and Director IT.

1. Wireless devices used for link establishment
2. Wireless devices used for the purpose of access point.

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3. Fiber optic link
4. connectivity through CAT6
5. 24 manageable, 8 port unmanaged and Fiber switches
6. IO devices
7. Ethernet Card (LAN Card)
8. Fiber Media Convertor

The scope of work of above mentioned maintenance activities covers identification of fault and rectification of connectivity within and between the buildings. Also it includes fault and rectification for above mention devices only. The scope of work doesn't consist maintenance of computers, printers, scanners, Xerox machine, laptops, or any other devices.

Further, day to day maintenance activity report should be signed by the service engineer, which should be further counter signed by the unit head where maintenance activity is done. "NAU LAN MAINTENANCE REPORT" is enclosed with this circular.



Director IT  
Navsari Agricultural University