



NAVSARI AGRICULTURAL UNIVERSITY

નવસારી કૃષિ યુનિવર્સિટી  
એર ચાર રસ્તા, નવસારી

ડા. જી.જી.રાદડીયા  
ઈ/ચા. કુલસચિવ

ફોન : ૦૨૬૩૭ / ૨૮૨૭૭૧ – ૭૫ (એક્ષ.૧૧૩૨) ફેક્સ : ૦૨૬૩૭-૨૮૩૭૯૪  
E-mail : [registrar@nau.in](mailto:registrar@nau.in) M.No. 9825136793

**Encl:** A letter of Under Secretary to Govt. of India, Ministry of Agriculture & Farmers welfare, Krishibhavan, New Delhi, No 12034/01/2015-PP.Estt. Dt. 20.1.2016

**Sub.:** Filling up of the vacant posts of Joint Director (Toxicology) and Deputy Director (Toxicology) in PB-3, Pay scale of Rs. 15600-39100 with Grade pay of Rs. 7600 & 6600 respectively, of Directorate of Plant Protection, quarantine and storage, Faridabad, on Deputation basis.

No. NAU/Reg./ADM 1-1/3025-74/2016

Navsari Dt. 25.2.2016

**Copy F.W.Cs to :**

1. All University Officer, of this University.
2. All Deans & Principal of this University.
3. All Unit-Sub Unit Officer of this University.

2/- if is requested to give vide publicity to vacancy in all officer under their administrative control.

**Registrar**

No. 12034/01/2015-PP-Estt.  
Government of India  
Ministry of Agriculture & Farmers Welfare  
Department of Agriculture, Cooperation & Farmers Welfare

Room No.478-A, Krishi Bhavan, New Delhi  
Dated the 20<sup>th</sup> January, 2016

To

The Secretary (Agriculture)  
All State Governments/Union Territories Administrations

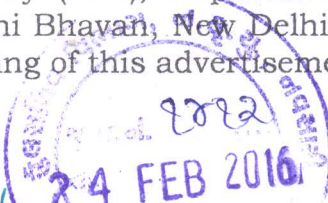
Subject:-Filling up of vacant posts of Joint Director (Toxicology) and Deputy Director (Toxicology) in PB-3, Pay Scale of Rs. 15,600-39,100/- with Grade Pay of Rs. 7600/- and Rs.6600/-) respectively, of Directorate of Plant Protection, Quarantine and Storage, Faridabad, on deputation basis.

Applications are invited from eligible officers for filling up of vacant posts of Joint Director (Toxicology) and Deputy Director (Toxicology) in PB-3, Pay Scale of Rs. 15,600-39,100/- with Grade Pay of Rs. 7600/- and Rs.6600/-) respectively, of Directorate of Plant Protection, Quarantine and Storage, Faridabad, on deputation (including short-term contract) basis. Details of the post, eligibility conditions etc. are given in the Annexure-I (vacancy circular). The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No. 2/29/91-Estt.(Pay.II), dated 5.1.1994 and its subsequent orders issued from time to time .

2. Applications of such officers/candidates will be considered which are routed through proper channel and are accompanied with (i)Bio-data(in triplicate) as in the Proforma given(Annexure-II) (ii) Attested photocopies of ACRs for the last five years(ACRs to be attested by an officer not below the rank of Under Secretary)(iii)Vigilance clearance/Integrity Certificate and (iv) Statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years.

3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary (PP-I), Department of Agriculture and Cooperation, Room No. 478-A, Krishi Bhavan, New Delhi within a period of 45 days from the date of issue/publishing of this advertisement.

Contd...2/-



PSVC/1/18/116  
Dt. 23/02/16

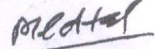
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14  
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Circulate  
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23 FEB 2016

4. Advance copies of applications or applications received after the prescribed closing date or not accompanied with the required certificates/documents are liable to be rejected.

Yours faithfully,



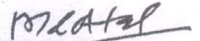
(M.L. Atal)

Under Secretary to the Govt. of India

No. 12034/01/2015-PP-Estt.

Copy for information and necessary action to:-

1. All Ministries/Departments of Government of India/Public Sector Undertakings / Semi-Governments/Autonomous or Statutory Organisations/Agricultural Universities/Recognized Research Institutions or Councils. It is requested to give wide publicity to vacancy in all offices under their administrative control.
2. All Attached and Subordinate Offices under the Department of Agriculture and Cooperation.
3. All Sections/Units of Department of Agriculture and Cooperation.
4. JS (PP)/PPA/Director (PP-I).
5. Guard File/US(PP-I)/Spare Copies.



(M.L. Atal)

Under Secretary to the Govt. of India

Tel.No.23387962

### Vacancy Circular

<b>1.Name of the Posts &amp; Number of the posts to be filled</b>		
(i)	Joint Director (Toxicology)	03 (Three)
(ii)	Deputy Director (Toxicology)	03 (Three)
<b>2.Classification of posts</b>		
(i)	Joint Director (Toxicology)	General Central Service, Group 'A', Gazetted (Non-Ministerial)
(ii)	Deputy Director (Toxicology)	
<b>3. Pay Scales</b>		
(i)	Joint Director (Toxicology)	Pay Band - 3, Rs. 15,600-39,100/- plus Grade Pay of Rs. 7600/-
(ii)	Deputy Director (Toxicology)	Pay Band - 3, Rs. 15,600-39,100/- plus Grade Pay of Rs. 6600/-
<b>4. Age Limit (For above mentioned four posts)</b>		The maximum age for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.
<b>5. Eligibility Conditions</b>		
(i)	Joint Director (Toxicology)	<p>Officers under the Central/State Governments/Union Territories/ Public Sector Undertakings / Semi-Governments/Autonomous or Statutory Organisations/Agricultural Universities/Recognized Research Institutions or Councils :-</p> <p>(i) holding analogous post on regular basis in the parent cadre or Department; or (ii) with five years' regular service in the Pay Band-3, Rs.15600 - 39100/- with Grade Pay Rs.6600/- in the parent cadre or Department.</p> <p>The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion or absorption.</p>
(ii)	Deputy Director (Toxicology)	<p>Officers under the Central/State Governments/Union Territories/ Public Sector Undertakings / Semi-Governments/Autonomous or Statutory Organisations/Agricultural Universities/Recognized Research Institutions or Councils :-</p> <p>(i) holding analogous post on regular basis in the parent cadre or Department; or (ii) with five years' regular service in the Pay Band-3, Rs.15600 - 39100/- with Grade Pay Rs.5400/- in the parent cadre or Department.</p>

		The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion or absorption.
<b>6. Essential Educational Qualifications and Experience</b>		
(i)	Joint Director (Toxicology)	<p>Possessing the following educational qualifications and experience:</p> <p>(i) Master's Degree in Veterinary Science with specialization in Pharmacology <u>or</u> Toxicology <u>or</u> Masters in Pharmacology/Toxicology from a recognised University <u>or</u> MBBS and MD with specialization in Pharmacology.</p> <p>(ii) Ph. D. in related area (Pharmacology or Toxicology) in case of non-medical candidates.</p> <p><b>Experience:</b> Six (6) years working experience in lab/hospital/institution in related field of Pharmacology or Toxicology.</p>
(ii)	Deputy Director (Toxicology)	<p>Possessing the following educational qualifications and experience:</p> <p>(i) Master's Degree in Veterinary Science with specialization in Pharmacology <u>or</u> Toxicology <u>or</u> Masters in Pharmacology/Toxicology from a recognised University <u>or</u> MBBS and MD with specialization in Pharmacology.</p> <p>(ii) Ph. D. in related area (Pharmacology or Toxicology) in case of non-medical candidates.</p> <p><b>Experience:</b> One (1) year working experience in lab/hospital/institution in related field of Pharmacology or Toxicology.</p>
7.	<b>Place of posting</b>	The Headquarter of the post is at Faridabad but Government have the right to post the incumbent anywhere in India.
8.	<b>Period of deputation</b>	Period of deputation (including short term contract) shall ordinarily not to exceed 03 years.
<b>9. Duties and responsibilities attached to the posts</b>		
(i)	Joint Director (Toxicology)	<ol style="list-style-type: none"> <li>1. Scrutiny of toxicological study on pesticides for registration purpose in CIB&amp;RC.</li> <li>2. Pre and post toxicological and safety study of pesticides on animals in CIL.</li> <li>3. Supervision of Toxicology Division in CIB&amp;RC or Medical Toxicology Division in CIL.</li> </ol>

(ii)	Deputy Director (Toxicology)	<ol style="list-style-type: none"><li>1. Scrutiny of toxicological study on pesticides for registration purpose in CIB&amp;RC.</li><li>2. Pre and post toxicological and safety study of pesticides on animals in CIL.</li></ol>
<b>10. Application Proforma</b>		Application proforma and other details of the posts may be downloaded from the website of this Ministry.
<b>11. Last Date</b>		45 days from the date of issue/publishing of this advertisement in the Employment News.

7. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP and present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation.</p>			

## BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address ( in block letter)	
2. Date of Birth ( in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
<b>Qualifications/Experience required as mentioned in the advertisement/vacancy circular</b>	<b>Qualifications/experience possessed by the officer</b>
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the <b>Administrative Ministry/Department/Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated <b>by the candidate</b> .	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<b>6.1 Note:</b> Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	



<p>10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.</p>		
<p>11. <b>Additional details about present employment:</b></p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Govt.  b) Sate Govt.  c) Autonomous Organization  d) Government Undertaking  e) Universities  f) Others</p>		
<p>12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.</p>		
<p>13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.</p>		
<p>14. Total emoluments per month now drawn</p>		
<p>Basic Pay in the PB</p>	<p>Grade Pay</p>	<p>Total emoluments</p>
<p>15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.</p>		
<p>Basic Pay with Scale of Pay and rate of increment</p>	<p>Dearness Pay/Interim relief/other Allowances etc., (with break-up details)</p>	<p>Total emoluments</p>
<p><b>16.A</b> Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</p> <p>(This among other things may provide information</p>		

<p>with regard to i) additional academic qualifications ii) professional training and iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p>(Note : Enclose a separate sheet, if the space is insufficient)</p>	
<p><b>16.B Achievements:</b> The candidates are requested to indicate information with regard to:</p> <p>i) Research publications and report and special projects ii) Awards/Scholarship/Official Appreciation iii) Affiliation with the professional bodies/institutions/societies and; iv) Patents registered in own name or achieved for the organization v) Any research/innovative measure involving official recognition vi) any other information.</p> <p>(Note : Enclose a separate sheet if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only for short term Contract).</p>	
<p># (The option of 'STC'/'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or 'Re-employment').</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address \_\_\_\_\_  
\_\_\_\_\_

Date : \_\_\_\_\_

**Certification by the Employer/Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that:**

- i) There is no vigilance case pending/contemplated against Shri/Smt. \_\_\_\_\_.
- ii) His/her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

\_\_\_\_\_  
(Employer/Cadre Controlling Authority with Seal)

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Directorate of Plant Protection, Quarantine & Storage, Faridabad, Department of Agriculture & Cooperation on deputation basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an officer of the rank  
Deputy Secretary or above Secretary of above  
Name & Office Seal: \_\_\_\_\_  
Date \_\_\_\_\_

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Shri/Smt.Ms. \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Directorate of Plant Protection, Quarantine & Storage, Faridabad, Department of Agriculture & Cooperation on deputation basis.

{Authorised signatory}  
Name & Office Seal: \_\_\_\_\_  
Date \_\_\_\_\_

NO PENALTY CERTIFICATE

Certified that no major/minor penalty has been imposed on Shri/Smt./Ms \_\_\_\_\_, who has applied for the post of \_\_\_\_\_ in the Directorate of Plant Protection, Quarantine & Storage, Faridabad, Department of Agriculture & Cooperation on deputation basis during the last ten years.

{Authorised signatory}  
Name & Office Seal: \_\_\_\_\_  
Date \_\_\_\_\_

CADRE CLEARANCE CERTIFICATE

This office has no objection to Shri/Smt.Ms. \_\_\_\_\_ applying for the post of \_\_\_\_\_ in the Directorate of Plant Protection, Quarantine & Storage, Faridabad, Department of Agriculture & Cooperation on deputation. In the event of his/her selection, he/she will be immediately relieved to take charge of the assignment.

{Authorised signatory}  
Name & Office Seal: \_\_\_\_\_  
Date \_\_\_\_\_