



Principal, N. M. College of Agriculture,
Navsari Agricultural University, Navsari-396450, Gujarat

Document

For

Short Term Tender of Computers Purchase

(NAU/NMCA/COMP/2/2014-15)

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Short Term Tender of Computers Purchase
(NAU/NMCA/COMP/2/2014-15)

Bids from supplier are invited for the Supply and Installation of Computers for Navsari Agricultural University. The list of purchase items, terms & conditions are described in tender document which is available in www.nau.in website and tender should be submitted through www.nprocure.com.

Tender Fee	Rs. 1000
Tender available for downloading and submission	04/03/2015 to 10/03/2015 up to 18:00 Hrs.
Last date of online submission at nprocure.com	10/03/2015 up to 18:00 Hrs.
Last date for submission of tender fee, EMD and other documents	16/03/2015 up to 17:00 Hrs.
Earnest Money Deposit (EMD)	Rs. 50000
Tender documents available on website	www.nprocure.com / www.nau.in

Principal, NMCA, NAU

Chapter 2: Company Details

1	Name of the Party/Company	
2	Registration Number	
3	Address of the Party / Company (Enclose the authentic document for address proof like electricity bill, telephone bill, corporation tax etc.)	
4	Phone Number Fax Number Mobile Number Working email address	
5	PAN Card Number (Please attach the photocopy)	
6	Sale Tax/ VAT Number	

Date : _____

Signature of bidder
(With Stamp, Name & Designation)

Chapter 3: Guidelines (Terms & conditions)

1. Amendment of tender document
 - 1.1 At any time prior to the last date purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective party, modify the tender document by an amendment.
 - 1.2 The amendment will be notified through website (www.nau.in), so all the bidders are requested to frequently visit the Navsari Agricultural University website.
2. Selection of Bidders
 - 2.1 Selection of bidders will be done on the basis of the Lowest price per Item. Bidders have to bid strictly in the given format in tender document.
3. Warranty
 - 3.1 The parties should warrants that the Goods supplied under this tender are genuine, new, unused, of the most recent or current models and those they incorporate all recent improvements in design and materials unless provided otherwise in the tender. This warranty shall remain valid for a period of a minimum 1 year after the Goods or any portion thereof as the case may be, have been delivered, commissioned and accepted at the final destination.
 - 3.2 If the Supplier, having been notified, fails to remedy the defect(s) within the stipulated period of working 5 days, the Purchaser may proceed to take such remedial action as may be necessary, at the party's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
4. Taxes and Other Charges
 - 4.1 The successful party shall be entirely responsible for all taxes, duties, license fees, demurrage charges etc., in respect of this contract and provisions of Income tax Act regarding deduction of tax at source shall apply.
 - 4.2 Travel expenditures of man power for installation and maintenance during warranty period will not given by Navsari Agricultural University.
5. Terms of Payment
 - 5.1 The Bidder should specifically note that no advance payment will be made.
 - 5.2 The payment of all charges shall be made after satisfactory installations.
6. Rights
 - 6.1 Right is reserved to accept or reject any or all tender without assigning any reasons thereof.
7. Purchase / Purchase Quantity
 - 7.1 As purchaser is government organization, the purchase process / purchase quantity is depending upon grant availability, in case of grant issues either whole purchase process or some quantity may be drop.

I/we have gone through all the terms & condition specified above for participation under tender "Computers and Other Digital Peripherals Purchase" and agreeing with all above terms & conditions.

Signature of bidder
(With Stamp, Name & Designation)

8 Supply, Service and Support

8.1 These purchase items are inquired from various units of Navsari Agricultural University (NAU), hence supplier has to abide followings.

- Purchase order can be given by different units of NAU, and similarly payment will be made by respective units.
- Supplier has to supply items in any location of NAU with same tender conditions.
- Supplier is abided to provide service and support of items at any location of NAU without extra charges.

I/we have gone through all the terms & condition specified above for participation under tender "Computers and Other Digital Peripherals Purchase" and agreeing with all above terms & conditions.

Signature of bidder

(With Stamp, Name & Designation)

Chapter 4: Item Specification

Personal Computer (PC)

Item - 1: PC-1 (DELL / LENOVO / HP)

Specifications :

Processor:	4th Generation Intel® Core™ i3-4150 processor (3M Cache, 3.5 GHz)
Operating System:	Windows® 8.1 Professional (64Bit) English [with Genuine Recovery Disc]
Memory:	4GB Single Channel DDR3 x 1
Hard Drive:	500GB (7200 rpm SATA Hard Drive)
Video Card	Intel® HD Integrated Graphics
Port & Interface	2 x USB3, 4 X USB2, Serial & Parallel port, 1 G NIC
Optical Drive	16X CD/DVD burner (DVD+/-RW), write to CD/DVD
Monitor	19.5 Inch
Warranty	3 Yr Onsite Warranty

Item - 2: PC-2 (DELL / LENOVO / HP)

Specifications :

Processor:	4th Generation Intel® Core™ i5-4460S processor (6M Cache, up to 3.4 GHz)
Operating System:	Windows® 8.1 Professional (64Bit) English [with Genuine Recovery Disc]
Memory:	4GB Single Channel DDR3 x 1
Hard Drive:	1TB (7200 rpm SATA Hard Drive)
Video Card	Intel® HD or NVIDIA® GeForce® 705 1GB DDR3
Port & Interface	2 x USB3, 4 X USB2, Serial & Parallel port, 1 G NIC
Optical Drive	16X CD/DVD burner (DVD+/-RW), write to CD/DVD
Monitor	19.5 Inch
Warranty	3 Yr Onsite Warranty

Item - 3: PC-3 (DELL / LENOVO / HP)

Specifications :

Processor:	Intel® Core™ i7-4785T Processor (Quad Core, 8MB, 2.20GHz w/HD4600 Graphics)
Operating System:	Windows® 8.1 Professional (64Bit) English [with Genuine Recovery Disc]
Memory:	8GB (1x8GB) DDR3L Memory x 1
Hard Drive:	1TB (7200 rpm SATA Hard Drive)
Video Card	Intel® HD or NVIDIA® GeForce® 705 1GB DDR3
Port & Interface	2 x USB3, 4 X USB2, Serial & Parallel port, 1 G NIC
Optical Drive	16X CD/DVD burner (DVD+/-RW), write to CD/DVD
Monitor	19.5 Inch
Warranty	3 Yr Onsite Warranty

Chapter 5: Item Quantity (Approximate)

Sr. No.	Item	Brand (Any one of the following)	Quantity (Approximate)
1	Item - 1: PC-1	DELL / LENOVO / HP	60 to 80
2	Item - 2: PC-2	DELL / LENOVO / HP	25 to 35
3	Item - 3: PC-3	DELL / LENOVO / HP	3 to 5

Detail Specifications of all Items are given in chapter - 4.

Chapter 6: Tender Fee, EMD and Submission Address

Tender Fee: Bidder has to submit non refundable Tender Fee Rs. 1000 in the form of Bank Draft in favor of "Assistant Administrative Officer, NMCA", payable at Navsari.

Earnest Money Deposit: Tender shall be accompanied by an earnest money, without which tenders will not be considered. The EMD amount Rs. 50,000 should be deposited in the form of Bank Draft in favor of "Assistant Administrative Officer, NMCA", payable at Navsari. EMD would be applicable as below.

Refund of Earnest Money: The earnest money of unsuccessful Bidder will be refunded. The successful bidder will get earnest money refunded on deposition of Security deposit.

Forfeiture of Earnest Money: The earnest money will be forfeited in the following cases:

- When Bidder withdraws or modifies the offer after opening of tender but before acceptance of tender.
- When Bidder does not execute the agreement if any, prescribed within the specified time.

Security Deposit: Successful bidder have to deposit 5% amount of the individual purchase order as security deposit refundable on completion of warranty period.

Forfeiture of Security Deposit: The Security Deposit will be forfeited if supplier (Successful bidder) violate tender rules (Terms & Conditions).

Tender Fee, EMD and Tender Submission Address:

Principal,
N. M. College of Agriculture,
Navsari Agricultural University,
Eru Char Rasta, Navsari – 396450 (Gujarat)

Important: The tender document must be super scribed with title "Computers Purchase (NAU/NMCA/COMP/2/2014-15)".

Sr. No.	Document / Certificate	Attached Yes /No	Page No. on Hard copy
1	Tender Fee: Demand draft of Rs. 1000/- (Non-Refundable).		
2	EMD : Demand draft of Rs. 50000/- (Refundable)		
3	Company details (only in tender format given)		
4	Authentic document for address proof like electricity bill, telephone bill, corporation tax etc.		
5	Valid Registration Certificate of bidder's firm. (Shop Act Registration/ Partnership deed /Memorandum of article/Registration of firm / Small Scale Industry Registration only).		
6	Three years of Income tax return (2011-12, 2012-13 and 2013-14) along with all taxation documents described in company detail page.		
7	Original affidavit from the bidder that business entity is not black listed (notarized on Rs. 100 stamp paper).		
8	Terms and conditions duly signed on each page.		
9	Scan copy of Product Catalog for Item - 1: PC-1, Item - 2: PC-2, Item - 3: PC-3		

Note: All the above documents are mandatory; missing of any is subjected to rejection for the tender.

DECLARATION

I/We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. It is verified that all the certificates / permissions/ documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.

I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

I/We also understand that non-compliance of any documents will be treated as non-respective tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Signature of bidder
(With Stamp, Name & Designation)

Bidder has to compulsory submit price under nprocure.com only under finical bid section.

Bidder who are submitting price bid in physical submission or under technical submission will be automatically disqualified.