



कृषिमुलां त्रुदुः

## **Tender Document**

### **RATE CONTRACT, 2014-15**

**for**

Scientific Instruments, Glass wares, Plastic wares,  
Laboratory Chemicals, Filter papers and other Laboratory wares

**Directorate of Research  
Navsari Agricultural University,  
Navsari-396450, Gujarat**

From :

To,  
The Director of Research  
Navsari Agricultural University,  
Navsari 396 450, Gujarat

**Subject:** Submission of tender for the Rate Contract, 2014-15

Sir,

I/We hereby submit the offer (duly filled) in response to the advertisement/tender notice for **Rate Contract, 2014-15** in accordance with the terms and conditions of such supply and declare as under:-

I/We hereby offer to supply to Navsari Agricultural University, Navsari in accordance with the terms and conditions, hereto annexed.

I/We enclose herewith Tender Fee and EMD in favor of “Navsari Agricultural University Fund Account” drawn on State Bank of India, Navsari [Branch Code No. 3889.] with following details.

	<b>Amount in Rs.</b>	<b>Amount in Words</b>	<b>DD No. and Date</b>
Tender Fee	1000/-	Rs. One Thousand only	
EMD	25000/-	Rs. Twenty Five Thousand only	

I/We carefully read and understood and agree to abide by the said terms and conditions set in the tender document hereto annexed and the description of the items.

I/We agree to hold this **offer open till 31<sup>st</sup> December, 2015**

I/We agree that in case of dispute, if any, the decision of **The Executive Engineer**, Navsari Agricultural University, Navsari - 396 450 shall be final and binding upon me/us.

Signature of bidder  
(with Stamp, Name and Designation)

**COMPANY DETAIL**

1.	Name of the Party/Company	:	
2.	Registration No.	:	
3.	Address of the Party/Company (Enclose the authentic document for address proof like electricity bill, telephone bill, corporation tax etc.)	:	
4.	Phone No. Mobile No. Working email address	:	
5.	Fax No.	:	
6.	PAN Card No. (Please attached the photo copy)	:	
7.	TAN No. (Optional)	:	
8.	Sale Tax No.	:	

Date : \_\_\_\_\_

Signature of bidder  
(With Stamp, Name & Designation)

## Terms and Conditions of the Tender for rate contract, 2014-15

1. Tender form has to be submitted online. Separate tender forms are to be submitted for each of the following category (A to F) with separate tender fees (**Rs. 1000/-** per category, Non-refundable) and earnest money deposit (**Rs. 25,000/-** per category, Refundable).

Category	Items
A*	Scientific Instruments (Indigenous) [cost – less than 5 lakhs]
B*	Scientific Instruments (Imported) [cost – less than 5 lakhs]
C	Glass wares for laboratory
D	Plastic wares for laboratory
E	Laboratory chemicals
F	Filter papers and other laboratory wares

\* As per attached reference list in addition to other regular scientific instruments

2. The finalized price will be valid for the entire period of rate contract i.e. up to **31-12-2015** and **F.O.R.** at Navsari and sub centers of Navsari Agricultural University across the seven districts (Surat, Bharuch, Navsari, Dang, Narmada, Tapi and Valsad) of South Gujarat region of Gujarat state.
3. The offer will be accepted from the **manufacturer / authorized** dealer only. In case of authorized dealers, application will be considered when they provide a letter of **original authorization** (not photocopy) from the manufacturer issued after the date of publication of the advertisement **in favour of The Director of Research, Navsari Agricultural University, Navsari**. The offer will be considered valid only when the dealer submit **manufacturer's original** (not photocopy / computer printed copy) **price list**. Price once submitted, can't be changed throughout the period of RC. Subdealer is not valid.
4. The tender form must be submitted online, on or before **27/11/2014, 17.00 hrs.** A hard copy of company detail with proper seal and signature of authorized person along with three years of Income tax return (2011-12, 2012-13 and 2013-14), **authentic document** for address proof (like electricity bill, telephone bill, corporation tax etc), **authorization letter** and **copy of manufacturers' original pricelist for each item / brand name** (online submission of pricelist will be invalid) must be send in such a way that it must reach to Office of Director of Research and Dean, P. G. Studies, Navsari Agricultural University, Eru Char Rasta, Navsari – 396 450 on or before **04/12/2014, 17.00 hrs.** **Date must be clearly mentioned on fresh authorization letter. Hard copy of tender must reach to this office latest by 04/12/2014. Hard copy must be page numbered properly for easy and convenient screening of tender document.** The envelope must be marked as "Rate Contract, 2014-15"
5. The above hard copy must be accompanied with **Valid Registration Certificate** of bidder's firm. (Shop Act Registration/Partnership deed /Memorandum of article/Registration of firm/Small Scale Industry registration only) and **Affidavit** from the bidder that the **business entity is not black listed (notarized on Rs. 100 stamp paper).** **Photocopy of the stamp paper will not be considered.**
6. Brand-wise discount offered over manufacturer's price, if any, should be mentioned in column No. 5 of Appendix-A to F.
7. Government taxes *viz*; VAT, CST, GST etc. applicable on the price after discount as per the Government rules should be mentioned in column No. 6 and 7 of Appendix A to F.

- Packaging and forwarding charges, if any, should be clearly mentioned in column No. 8.
8. The supply must be within the delivery period mentioned in the purchase order, otherwise the consignment will be rejected.
  9. The advance payment will not be made under any circumstances.
  10. After finalization of rate contract, party is bound to supply any single item or all items given in the price list. Inability for the supply of goods within the stipulated period and as per the specification by the party after placement of an order will lead to forfeiture of EMD.
  11. The approved parties will have to supply **40 (fourty)** hard copies of their price-list within **15 days** from the date of issue of university order.
  12. Warranty/guarantee period should be mentioned clearly. **After successful installation of scientific instruments / equipments, if bidder does not provide satisfactory after-sale services during warranty period, supplier will be blacklisted.**
  13. Penalty or penal interest will not be paid due to delay in payment on account of unavoidable reasons.
  14. The right to accept or partially accept or to reject the offer is reserved, and cannot be challenged. **Once offer rejected, there will not be any kind of reconsideration for inclusion in the rate contract.**
  15. Imported instrument will be purchased preferably through LC account. All necessary documents will be provided for exemption of Custom / Excise duty. Suppliers will have to follow the required procedure for getting exemption of Custom / Excise duty. Suppose supplier fails to get required benefit due to his mistake/insufficiency then reimbursement of such duty will not be made. First the supplier has to pay the custom duty then the reimbursement will be made. The demurrage will not be paid in any circumstances by the university.
  16. In case of dispute, decision of **The Executive Engineer, Navsari Agricultural University, Navsari** will be final.
  17. The jurisdiction for any legal dispute shall be Navsari District court only.
  18. Before submitting the application, manufacture / dealer has to solve the territory problems. After submission of the application, such problem will not be entertained by NAU.
  19. If any of the required information is missing, the application will be rejected straight away. If any kind of malpractice is found regarding the details submitted by the bidder is observed at any stage of procedure then the application for the rate contract will be immediately rejected and the party will be blacklisted for future endeavors.
  20. **Bidder has to keep themselves aware or updated about the changes made during the tender procedure. The changes or instructions will be available on university website ([www.nau.in](http://www.nau.in)).**
  21. **Bidder has to submit individual entry brand-wise for online submission of appendix A to F. Separate entry must be made for individual brand. If bidder use multiple brands while entering appendix details, all offers would be rejected automatically.**

**We agree to abide by all the terms and conditions of rate contract mentioned in this tender document.**

Signature of bidder

**(With Stamp, Name & Designation)**

**Appendix-A**  
**NAVSARI AGRICULTURAL UNIVERSITY**  
**ERU CHAR RASTA, ERU A.C. (NAVSARI-396 450)**

**Category : A**

**Name of the item : Scientific Instruments (Indigenous) [cost – less than 5 lakhs]**

**(Fill the details in below given format otherwise tender will be rejected)**

Sr. No.	Brand name of manufacturer under which marketing is done *	Name and address of manufacturer with telephone Nos.	Name and address of bidder with telephone Nos. and email id.	Discount Offered on listed price (In Per Cent)	Rates of Central and State Taxes		Packaging and forwarding charges, if any
					VAT	CST, GST etc.	
1	2	3	4	5	6	7	8
1.							

**\* - While online submission or entry, add details in separate row for each brand for easy and convenient screening  
/ Use only one row for one brand**

**Appendix-B**  
**NAVSARI AGRICULTURAL UNIVERSITY**  
**ERU CHAR RASTA, ERU A.C. (NAVSARI-396 450)**

**Category: B**

**Name of the item : Scientific Instruments (Imported) [cost – less than 5 lakhs]**

(Fill the details in below given format otherwise tender will be rejected)

Sr. No.	Brand name of manufacturer under which marketing is done	Name and address of manufacturer with telephone Nos.	Name and address of bidder with telephone Nos. and email id.	Discount Offered on listed price (In Per Cent)	Rates of Central and State Taxes		Packaging and forwarding charges, if any
					VAT	CST, GST etc.	
1	2	3	4	5	6	7	8
1.							

\* - While online submission or entry, add details in separate row for each brand for easy and convenient screening  
 / Use only one row for one brand

**Appendix-C**  
**NAVSARI AGRICULTURAL UNIVERSITY**  
**ERU CHAR RASTA, ERU A.C. (NAVSARI-396 450)**

**Category: C**

**Name of the item : Glass wares for laboratory**

**(Fill the details in below given format otherwise tender will be rejected)**

Sr. No.	Brand name of manufacturer under which marketing is done	Name and address of manufacturer with telephone Nos.	Name and address of bidder with telephone Nos. and email id.	Discount Offered on listed price (In Per Cent)	Rates of Central and State Taxes		Packaging and forwarding charges, if any
					VAT	CST, GST etc.	
1	2	3	4	5	6	7	8
1.							

**\* - While online submission or entry, add details in separate row for each brand for easy and convenient screening  
 / Use only one row for one brand**

**Appendix-D**



**NAVSARI AGRICULTURAL UNIVERSITY**  
**ERU CHAR RASTA, ERU A.C. (NAVSARI-396 450)**

**Category: D**

**Name of the item : Plastic wares for laboratory**

**(Fill the details in below given format otherwise tender will be rejected)**

Sr. No.	Brand name of manufacturer under which marketing is done	Name and address of manufacturer with telephone Nos.	Name and address of bidder with telephone Nos. and email id.	Discount Offered on listed price (In Per Cent)	Rates of Central and State Taxes		Packaging and forwarding charges, if any
					VAT	CST, GST etc.	
1	2	3	4	5	6	7	8
1.							

\* - While online submission or entry, add details in separate row for each brand for easy and convenient screening  
 / Use only one row for one brand

Appendix-E

**NAVSARI AGRICULTURAL UNIVERSITY**  
**ERU CHAR RASTA, ERU A.C. (NAVSARI-396 450)**

**Category: E**

**Name of the item : Laboratory chemicals**

**(Fill the details in below given format otherwise tender will be rejected)**

Sr. No.	Brand name of manufacturer under which marketing is done	Name and address of manufacturer with telephone Nos.	Name and address of bidder with telephone Nos. and email id.	Discount Offered on listed price (In Per Cent)	Rates of Central and State Taxes		Packaging and forwarding charges, if any
					VAT	CST, GST etc.	
1	2	3	4	5	6	7	8
1.							

\* - While online submission or entry, add details in separate row for each brand for easy and convenient screening  
 / Use only one row for one brand

**Appendix-F**  
**NAVSARI AGRICULTURAL UNIVERSITY**  
**ERU CHAR RASTA, ERU A.C. (NAVSARI-396 450)**

**Category: F**

**Name of the item : Filter papers and other laboratory wares**

(Fill the details in below given format otherwise tender will be rejected)

Sr. No.	Brand name of manufacturer under which marketing is done	Name and address of manufacturer with telephone Nos.	Name and address of bidder with telephone Nos. and email id.	Discount Offered on listed price (In Per Cent)	Rates of Central and State Taxes		Packaging and forwarding charges, if any
					VAT	CST, GST etc.	
1	2	3	4	5	6	7	8
1.							

\* - While online submission or entry, add details in separate row for each brand for easy and convenient screening  
 / Use only one row for one brand

## Checklist

<b>Sr. No.</b>	<b>Document / Certificate</b>	<b>Attached Yes /No</b>	<b>Page No. on Hard copy</b>
1	Tender Fee: Demand draft of Rs. 1000/- (Non-Refundable).		
2	EMD : Demand draft of Rs. 25000/- (Refundable).		
3	Company details (only in tender format given)		
4	Authentic document for address proof like electricity bill, telephone bill, corporation tax etc.		
5	Valid Registration Certificate of bidder's firm. (Shop Act Registration/ Partnership deed /Memorandum of article/Registration of firm / Small Scale Industry Registration only).		
6	Three years of Income tax return (2011-12, 2012-13 and 2013-14) along with all taxation documents described in company detail page.		
7	Original affidavit from the bidder that business entity is not black listed (notarized on Rs. 100 stamp paper).		
8	Terms and conditions duly signed on each page.		
9	Hard copy of Appendix-A to F (whichever is applicable). Duly signed on each page.		
10	Manufacturer certificate / Fresh Authorization Certificate (Brand-wise) in Favor of Director of Research, NAU.		
11	Original Manufacture Price list / Price catalogue – Hard copy only.		

Note:

1. All photocopied documents must be attested with seal and signature except item no. 1, 2, 7 and 11.
2. All the above documents are mandatory, missing of any is subjected to rejection for the Rate Contract, 2014-15.

### DECLARATION

I/We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. It is verified that all the certificates / permissions/ documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.

I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

I/We also understand that non-compliance of any documents will be treated as non-respective tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

**Name of the Firm:**

**Signature of bidder**

**(With Stamp, Name & Designation)**

**Reference list for category A and B**

<b>Sr. No.</b>	<b>Name of Instrument</b>	<b>Sr. No.</b>	<b>Name of Instrument</b>
1	Auto Blood analyzer	25	Auto controller water Reverse Osmosis system (50 l/hr)
2	Refrigerator -250 L	26	Magazine Stand
3	Deep freeze (-20 <sup>0</sup> C)	27	Plant growth chamber
4	Water bath	28	High precision laboratory analytical balance (Accuracy: 0.1 mg)
5	Hand held slit lamp	29	Platform digital electronic balance (Capacity: up to 300 kg)
6	Veterinary Fundus imaging camera	30	Soil density test apparatus (Core cutter method)
7	Infra red lamp	31	Screw auger (with 1 m rod and handle) 50 mm
8	Proctoscope	32	Soil moisture box (Alluminium) Size: 4 inch dia. X 1.25 inch height, Nos. 20
9	Shadow less lamp	33	Power sprayer
10	Cooling system	34	Tractor mounted Hi-tech Tycoon Sprayer
11	Blood auto analyzer / cell counter	35	Dusters
12	Binocular microscope	36	Knapsack sprayers
13	Dog cage-squeeze type	37	Genset
14	Otoscope	38	Hot Air Oven
15	CCTV camera with digital zoom and HD recording	39	Richmond's scale
16	Aircondion machine	40	Autopsy Table
17	Ice maker	41	Slide cabinet
18	Weighing Balance	42	Heavy-duty rotary saw
19	Ultra Low Temperature -70 <sup>0</sup> C Deep Freezer	43	Carcass Trolley
20	UIS2 Optical system Binocular Microscope	44	Auto staining Unit
21	Plant growth chamber	45	Water sink for hot (Gas Water Heater) & cold water
22	Generator-15-30KVA	46	Phantom box with stand
23	Mahindra Yuvaraj 14 HP Tractor with cultivator and accessories	47	Palpation table with stand
24	Rotavater	48	Incubator for Hatchery

<b>Sr. No.</b>	<b>Name of Instrument</b>	<b>Sr. No.</b>	<b>Name of Instrument</b>
49	Automatic feeding system for Broiler under Deep Litter system: Area for installation is 25 x 35 feet	80	Brass Cup
50	Automatic watering system for Broiler under Deep Litter system: Area for installation is 25 x 35 feet	81	Acid Dispenser
51	Echo/Doppler Cardiograph	82	Graphite Furness
52	Endotracheal tube with cuff (different sizes,one each: 14mm,16 mm, 18 mm, 20 mm, 22 mm, 24 mm)	83	Digital Burette
53	Veterinary Multiple Parameter Monitor	84	Shaker Mechanical Analysis
54	Stereo Zoom microscope	85	Ion Analyser
55	Weighing balance	86	Electric Fan for Winnowing
56	R.O.System	87	Cultivator
57	Water Cooler	88	Automatic seed cum fertilizer drill
58	Xerox Machine	89	Sign board
59	Invertor: 2800 W/3.5 VA	90	Farm Tools
60	Spectrophotometer	91	Sprayer and Duster
61	Colony counter	92	Insect Showcase Cabinet
62	Heating block/mantle	93	Insect Traps
63	Hot plate with magnetic stirrer	94	Stereo zoom microscope
64	Rotary flask Shaker	95	Dissecting microscope
65	Vortex mixture	96	Weight machine digital
66	Vertical turbine pump	97	Model of Petrol engine
67	Submersible pump	98	Model of Diesel engine
68	Wire loop sterilizer	99	Model of Different type of Green house
69	Distil water assembly	100	Model of Solar cooker
70	Digital pH meter	101	Model of Biogas plant
71	Centrifugal pump	102	Model of Wind mill
72	Digital Pocket Refractometer	103	Model of M. B. Plough
73	Digital Vernier Caliper	104	Model of Disc Plough
74	PP Cap Sealer	105	Mixer Grinder
75	Crown Cap Sealing	106	Tractor trailer
76	Fruit and Vegetable Pulper	107	Farm Tools
77	Electric Self-Propelled Lawn Mower	108	Surveying & levelling instruments
78	Top pan Balance	109	Drip irrigation system components & Sprinkler irrigation components
79	Dumpy level with tripod	110	800VA UPS

<b>Sr. No.</b>	<b>Name of Instrument</b>	<b>Sr. No.</b>	<b>Name of Instrument</b>
111	Multipurpose Rigid Telescope	149	Solar drier
112	Veterinary Endotracheal tube with cuff	150	Balancing equipment-SS
113	RO Plant for Haemodialysis machine	151	Counter waiting scale
114	Portable pH meter	152	Fast estimation apparatus
115	Portable EC meter	153	Pulper
116	Clinometer	154	Grinding machine
117	Densitometer	155	Deep freeze-320 litre
118	Increment hammer	156	Deep freeze-205 litre
119	Ridger	157	Washing machine
120	Puddle	158	Infra Red lamp
121	Sliding slenge microtome	159	Diesel engine 1.5 HP
122	Maun tax blue caliper	160	Bricksomater
123	Bark gauge	161	Seed counter
124	Wheeler Panta prism	162	Isolation chamber
125	Dry cabinet dehumidifier	163	Revesable plough
126	Bag sealing machine	164	Thresher
127	Balance	165	Power sprayer
128	Mix mat	166	Can reformer
129	Ice flaking machine	167	Can flanger
130	Bench top trans-illuminator	168	Double simmer
131	Play rotor	169	Plant growth chamber
132	C-Train RD 10000 Dendro meter with Tri pod	170	15HP Monoblock 3 phase electric pump
133	Autoclave	171	Diesel engine 5 HP
134	Shaking machine	172	Sludge pump
135	Distillation plant (copper)	173	1/2HP Monoblock single phase electric pump
136	Spectrophotometer UV range	174	Loan mover
137	Shaking machine-vertical	175	Soil ogre
138	Microscope	176	Visco meter
139	Insect dry chamber	177	Gel meter
140	Stereoscope microscope	178	Seed germinator
141	Hot air oven	179	Magnetic stirrer
142	Scientific balance	180	Soil/Seed moisture meter
143	Drip system	181	Ville mill
144	Spricooler system	182	Tray drier with 24 SS trays
145	Electronic balance 1-5 Kg	183	Air screen cleaner cum grader
146	Oven	184	Digital bulk density apratus
147	Analytical balance	185	Rotavater with multi speed gear
148	BOD incubator	186	Brunton Hokayantra
<b>Sr.</b>	<b>Name of Instrument</b>	<b>Sr.</b>	<b>Name of Instrument</b>

<b>No.</b>		<b>No.</b>	
187	Automatic paddy seeding machine	205	Telescope elided
188	Shaping machine	206	Solar thermal training system
190	Power hacksaw machine	207	Solar photovoltaic training & research system
192	Pillar drill machine	208	Spray pump testing ring
193	Francis turbine test setup	209	Spray patterner BIS code
194	Ventury meter & Orifish and test setup	210	Spraner set-flat
195	Baronoil thorium test setup	211	Muffle furnace
196	Pipe friction apparatus	212	Desiccator
197	Centrifugal pump test setup	213	Incubator
198	Reciprocating pump setup	214	Spring balanve
199	Quick setting dumpy level	215	Digital moisture meter
200	Electonic theado light	216	Bomb calorimeter
201	Ranging rod	217	Microwave oven
202	Measuring chain metric, Measuring chain guntur, Measuring chain revenue	218	Laminar air flow
203	Beam Hokayantra	219	Razor with frame
204	Specific gravity meter		