



कृषिमूला त्रुद्धिः

Director of Information Technology
Navsari Agricultural University, Navsari-396450, Gujarat

Tender Document

For

Supply and Installation of Local Area Network equipments

NAU/IT/01-2013-2014

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Chapter 1: Tender Notice - NAU/IT/01-2013-2014

Supply and Installation of Local Area Network equipments

Bids from supplier are invited for the Supply and Installation of Local Area Network equipments for Navsari Agricultural University. The list of purchase items, scope of the services and terms & conditions are described in tender document which is available in www.nau.in website.

Tender Fee	₹ 1000
Tender available for downloading	16/09/2013 to 07/10/2013
Last date for submission of tender fee, EMD and other documents by RPAD / Courier / Speed post	08/10/2013 up to 17:00 Hrs.
Bid Validity Period	180 Days
Earnest Money Deposit (EMD)	₹ 10000
Tender documents available on website	www.nau.in

List of Purchase Items:

No.	Item Name	No.	Item Name
1	Switch	6	Tower
2	Fiber Optic Switch	7	Rack
3	Converter and Patch chord	8	Capping and Casing strip
4	Wireless Router (Outdoor)	9	Cable, I/O Box and Patch Code (with different color)
5	Wireless Router (Indoor-Wifi access point)	10	Power Strip

Director of IT

Chapter 2: Invitation for bids

1. This invitation of Bids is for Supply and Installation of LAN and Wireless Equipments within and between buildings at Navsari Agricultural University, Navsari, Gujarat with the objective to extend university Local Area Network facilities.
2. Bidders are advised to study the tender document carefully. Submission of Bid shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
3. Period for validity of the tender:
Price for all items will be valid up to 31st march 2014 only. The quantity of purchase items will be variable and would order as required by the different units/sub units of Navsari Agricultural University. It is compulsion that successful party should commit to supply and install tender items during validity period. Supply of tender item including installation must complete within two weeks of purchase order date.
- 6 The parties would have to quote the prices in Indian Rupees for each item.
- 7 Important points:
 - a) Tender Inviting:

Director of IT, Navsari Agricultural University,
Navsari -396 450.
 - b) Location where the proposed work shall take place:

Units and sub units located in jurisdictions of Navsari Agricultural University (refer our website www.nau.in for more details).

Chapter 3: Guidelines and Terms & conditions

1. Procedure for Submission of Bids
 - 1.1 It is proposed to have a Two Cover System for this tender
 - a) Technical Bid cover.
 - b) Price Bid cover.
 - 1.2 Technical Bid of the tender should be covered in a separate sealed cover super scribing the wordings "Technical Bid". Please Note that Prices Should Not be indicated in the Technical Bid at all. If price details found in Technical Bid the supplier is rejected from the Tender.
 - 1.3 Price Bid of the tender should be covered in a separate sealed cover super scribing the wordings "Price Bid".
 - 1.4 Both the Technical Bid cover and Price Bid Cover, prepared as above, are to be kept in a single sealed cover super scribed with "Tender: NAU/IT/01-2013-2014".
 - 1.5 The cover thus prepared should also indicate clearly the name and address of the parties, to enable the Bid to be returned unopened in case it is declared "Late".
2. Contents of the tender document & Clarification of tender document
 - 2.1 The parties are expected to examine all instructions, forms, terms and requirements in the tender document. Failure to furnish all information required by the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the party's risk and may result in the rejection of the bid.
 - 2.2 A prospective party requiring any clarification on the tender document may notify the Purchaser in writing at the Purchaser's mailing address.
3. Amendment of tender document
 - 3.1 At any time prior to the last date for receipt of bids, the Purchaser, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective party, modify the tender document by an amendment.
 - 3.2 The amendment will be notified through website (www.nau.in) to all prospective parties who have purchased the tender document and will be bidding on them. So all the bidders are requested to frequently visit the Navsari Agricultural University website.
 - 3.3. In order to afford prospective parties reasonable time in which to take the amendment into account in preparing their bids, the Purchaser may, at its discretion, extend the last date for the receipt of Bids.
4. Documents Comprising the Bids
 - 4.1 The bids prepared by the parties shall comprise of the following components :
 - (a) Technical Bid comprising of the following :
 - a. Technical Bid Document 1 (Annexe 1.1)
 - b. Technical Bid Document 2 (Annexe 1.2)
 - (b) Price Bid comprising of the following :
 - a. Price Bid Document (Annexe 2.1)
5. Bid Prices
 - 5.1 The bidders may quote for all items or for few items from the items that are specified in the tender. The bidders should have to quote the prices in Indian Rupees for the item individually including installation, fitting, commissioning, labour and taxes charges. Prices quoted must be firm and final and shall remain constant throughout the bid validity period of the contract and shall not be subject to any upward modifications, whatsoever.

6. Site Conditions
 - 10.1 It will be imperative on each party to fully acquaint him with the Navsari Agricultural University building conditions and factors which would have any effect on the performance of the work and / or the cost.
7. Opening of Bids by Purchaser
 - 7.1 Price Bids of only pre-qualified parties (qualifying in technical bid) will be opened.
8. Selection of Bidders
 - 8.1 Item wise selection of bidders will be done on the basis of the lowest price bid found for the particular item.
9. Warranty
 - 9.1 The parties should warrants that the Goods supplied under this tender are new, unused, of the most recent or current models and those they incorporate all recent improvements in design and materials unless provided otherwise in the tender. This warranty shall remain valid for a period of a minimum 36 months after the Goods or any portion thereof as the case may be, have been delivered, commissioned and accepted at the final destination.
 - 9.2 The Purchaser shall promptly notify the party in writing of any claims arising under this warranty.
 - 9.3 Upon receipt of such notice, the party shall, within 48 hours and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Purchaser.
 - 9.4 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in 9.3 above, the Purchaser may proceed to take such remedial action as may be necessary, at the party's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
10. Documentation
 - 10.1 The party shall supply the following documents at the time of Acceptance Test: Complete set of Technical/Operation and Maintenance Manual.
11. Taxes and Other Charges
 - 11.1 The successful party shall be entirely responsible for all taxes, duties, license fees, octroi charges etc., in respect of this contract and provisions of Income tax Act regarding deduction of tax at source shall apply.
 - 11.2 Travel expenditures of man power for installation will not given by Navsari Agricultural University.
12. Terms of Payment
 - 12.1 The Bidder should specifically note that no advance payment will be made.
 - 12.2 The payment of all charges (hardware, connectivity, services, etc.) shall be made after satisfactory completion of the work as specified.
13. Rights
 - 13.1 Right is reserved to accept or reject any or all tender without assigning any reasons thereof.

Chapter 4: Technical Bid Document 1 (Annexe 1.1)

Bid particulars

1. Name of the Tenderer: _____
2. Full Address of the Office: _____

3. Name of the actual signatory: _____
4. Telephone: _____
Fax No.: _____
e-mail: _____

Signature of Tenderer _____

Name & Designation _____

Company Seal

Chapter 5: Technical Bid Document 2 (Annexe 1.2)

To,
Director IT,
Navsari Agricultural University,
Navsari

Reference: Tender No: NAU/IT/01-2013-2014

Sir,

We declare that:

1. We are an established party in the area of supply and installation of Networking equipment/ wireless devices on turnkey basis.
2. We hereby offer to provide the material and services in line with tender document at the prices and rates mentioned in the Price Bid.
3. We do hereby undertake, that, in the event of partly or fully acceptance of our bid, the Services shall be provided as stipulated in the Tender document and that we shall perform all the incidental services.
4. We enclose herewith the complete Technical Bid documents as mentioned in tender.
5. We have carefully read and understood the terms and conditions of the tender and the conditions of the contract applicable to the tender and we do hereby undertake to provide services as per these terms and conditions.
6. We do hereby undertake, that, Director IT (Tendering Authority) reserves the complete right to accept or reject in part or full any or all the offers without assigning any reasons thereof.
7. We do hereby undertake, that, our business entity is not blacklisted anywhere.

Signature of Tenderer _____

Name & Designation _____

Company Seal

Chapter 6: Price Bid Document (Annexe 2.1)

Sr. No.	Material	Specification of Item	Company Name (Make) and Model Name of Equipment	Unit Rate inclusion of all taxes and Installing, fitting, commissioning and labour charges
1	Switch	8 Port 10/100 Mbps Auto sense unmanageable Switch	Dlink/Digilink /Cisco	
2		24 Port 10/100 Mbps manageable Switch	Dlink/Digilink /Cisco	
3	Fiber Optic Switch	Fiber Optic Switch with 12 module (Bidder has to carry out installation/fixing)	---	
4	Converter and Patch chord	Single media FO to UTP converter (Compatible with Fiber Optic Switch as specified in Sr. No. 3.)	---	
5		Single media FO to UTP converter in PAIR Ethernet Media Converter, 10/100Base-TX to 100Base-FX Fast Ethernet	Willett: WT-7200 (1310T/1550 R)	
6		F.O Patch chord	---	
7	Wireless Router (Outdoor/ Indoor access point)	2.4 GHZ wireless Device Short Range CPU speed 180MHz, RAM 16MB, LAN ports 1, Gigabit No, POE Yes, Integrated Wireless 1, Wireless standards 802.11an, Antenna gain dBi, TX power 12dBm, Max Power consumption 5W, Yes (with existing Devices), Maximum Distance 1000 mtr	Ubiquiti	
8		5.8 GHZ wireless Device Long Range Up to 4 Kms. CPU speed 400Mhz, RAM 32MB, LAN ports 1, Gigabit No, POE Yes, Integrated Wireless 1, Wireless standards 802.11an, Antenna gain dBi, TX power 23dBm, Max Power consumption 5W, Yes (with existing Devices), Maximum Distance 4000 mtr	Ubiquiti	
9	Tower	Tower is Guy wired supported, used for setting Outdoor wireless router (price must be per feet)	---	

10	Rack	6 U wall mounting rack – Rigid frame that can be fixed to the wall, 19” Adjustable rails in the front and rear, Front section with glass door and lock, Top and bottom cable entry facility, 600mm wide * 500 mm deep, cable managers, Earth Continuity kit, Steel powder coated cabinet (Bidder has to carry out installation/fixing)	---	
11	Capping and Casing	Size: 1 inch Length: 1 mtr (price cover charges of laying of Capping and Casing and cable)	Polycap	
12	Cable, I/O Box and	Cat-6 UTP cable 305 mtr	Dlink/Digilink	
13	Patch Code (with different color)	Single Cat-6 with surface mount box (Bidder has to carry out installation/fixing)	Dlink/Digilink	
14		7 feet Cat-6 factory crimped patch cord	---	
		3 feet Cat-6 factory crimped patch cord	---	
		5 mtr Cat-6 factory crimped patch cord	---	
15	Power Strip	19 inch Rack mount power strip with overload protection	---	
16		Vertical power strip 15A or 20A having 8 outlets.	---	

Chapter 7: Tender Fee, EMD and Submission Address

Tender Fee: Bidder has to submit non refundable Tender Fee ₹ 1000 in the form of Bank Draft in favor of "Navsari Agricultural University Fund A/c", payable at Navsari.

Earnest Money Deposit: Tender shall be accompanied by an earnest money, without which tenders will not be considered. The amount ₹ 10000 should be deposited in the form of Nationalized or Scheduled Bank Draft in favor of "Navsari Agricultural University Fund A/c", payable at Navsari.

Refund of Earnest Money: The earnest money of unsuccessful Bidder will be refunded. The earnest money of successful Bidder will be refunded after bid validity period.

Forfeiture of Earnest Money: The earnest money will be forfeited in the following cases:

- When Bidder withdraws or modifies the offer after opening of tender but before acceptance of tender.
- When Bidder does not execute the agreement if any, prescribed within the specified time.

Tender Fee, EMD and Tender Submission Address:

Director IT,
ASPEE Agribusiness Management Institute,
Navsari Agricultural University,
Eru Char Rasta, Navsari – 396450 (Gujarat)
Email: dit@nau.in